



Terms and Conditions of Engagement: 2016

Following an initial site visit, to ascertain the scope of works required, Fairwater will provide a written fee offer and a bill of quantities outlining the scope of works and costs to the client. Fairwater reserves the right to charge for this initial visit subject to the location and type of project. Initial charges will be quoted in advance and may be refunded should further works be instructed.

If our fee offer and bill of quantities is accepted, by signing the attached acceptance offer, Fairwater will provide an initial design service for all projects that includes CAD design work and any required specifications for pumps and equipment. This will be presented to the designer / client on and appropriate A3 – A1 sheet of paper(s) in a digital format via email, unless otherwise requested.

We also include in our fee, one minor revision of works as a result of comments relating to our preliminary designs. After this revision we reserve the right to charge for any further changes in design by the designer / client. This will be charged at the “Office based design” rate. And a quote will be supplied before amendments are made.

Once the design has been finalised and signed off by the designer / client, Fairwater will proceed to complete the drawings listed below as required. Should there be any variation to the design during this process Fairwater reserve the right to charge for these variations at the “Office based design”.

Unless otherwise stated in our bill of quantities, our fee proposal includes any site labour cost for the installation of elements designed and specified by Fairwater. It does NOT cover the supervision or rectification of problems that occur when elements are fitted by an external contractor appointed by the designer / client. These site visits will be charged the “Site visits and consultation” rate unless a supervisory fee is specifically included in the fee offer.

Site visits are charged from the time of leaving our offices at: Lodge Farm, Malthouse Lane, Ashington, West Sussex RH20 3BU and include a maximum of 8 hours per day. Travel costs by road are included. However, expenses incurred for air travel and overnight accommodation will be charged extra and at cost.

Please see attached charge out rates and costs.



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Full specifications include the following as appropriate: 2016

Written specifications where applicable:

General construction method
Detailed notes on specific items
Pump and pipe-work calculations
Local electrical and water flow control
Health & safety issues
Sources for specialist items

Drawings included in fee quote where applicable:

Construction cross sections
Pipe-work & services schematic
Water flow schematic
Electrical local control circuit
Installation of specific items
Fabrication drawings for specialist items

Charge out Rates & Printing Costs:

Office based design	£90.00 per hour + VAT
Site visits and consultation	£90.00 per hour + VAT
Site Labour	£40.00 per hour + VAT

We reserve the right to charge printing costs at the following rates:

Black and white plan copies.

A0	£2.50
A1	£1.50
A2	£0.75
A3	£0.50

Colour plots.

A1	£3.00
A1	£3.00
A3	£0.75
A4	£0.50

